

Mentoring Artists for Women's Art (MAWA) – approved Sept. 1, 2011

Space Policy

MAWA's Executive Director will oversee the supervision and maintenance of all MAWA spaces.

Primary Space

MAWA's main floor space is a multi-use facility intended for MAWA's scheduled programs and events. These may include lectures, workshops, fundraising events, meetings, and MAWA exhibitions.

In the case of a formal partnership (approved by the MAWA Executive Director) between MAWA and another arts organization, the space may be provided as part of MAWA's contribution to the project.

If a MAWA committee or program uses the space for an exhibition, that committee or program is responsible to restore the space and walls to the original condition.

MAWA's space is available for limited use to outside organizations based on approval by the MAWA staff. A rental fee and damage deposit may be applicable. Loan or rental includes the 1000 sq. ft. open space and kitchen, and access to washrooms in the building next door. It does not include access to and use of the offices and resource area. Exceptions for use of the office spaces for one-day events may be made with prior approval of the Executive Director.

No permanent installations or modifications to the space will be allowed.

MAWA Apartment

The MAWA studio apartment is intended for use by visiting artists involved in MAWA programs. A MAWA committee or program may also book the apartment for a meeting or event, at the discretion of MAWA staff. If a MAWA committee or program uses the space for a meeting or event, that committee or program is responsible to clean and restore the space to the original condition.

In the case of a formal partnership (approved by the MAWA Executive Director) between MAWA and another arts organization, the apartment and cleaning services may be provided at no charge or reduced cost as part of MAWA's contribution to the project.

MAWA's apartment is available for limited use to outside organizations and individuals for rent, based on approval by the MAWA staff. Rental fees shall be reviewed annually and may include a damage deposit or cleaning fee for long-term rentals. In the event of a scheduling conflict, preference will be given to MAWA affiliated rentals.

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The use of the apartment as an artmaking studio must be approved by the MAWA Executive Director. Ventilation concerns, media, equipment being used and noise emissions will be considered. Pets are not welcome, although exceptions may be made at the discretion of the MAWA Executive Director.

Space Procedure

Bookings, the distribution of keys, basic supplies management, and cleaning is overseen by the MAWA Program and Administrative Coordinator.